

# LANCASTER CITY COUNCIL

*Promoting City, Coast & Countryside*

# Key Decisions Annual Forward Plan

Monthly Update

**1 December 2008**  
**30 April 2009**



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## INTRODUCTION

In order to ensure openness and accountability, this Forward Plan of key decisions has been prepared to set out clearly the **key decisions** that the Cabinet and Council Officers will be taking over the next twelve months.

The Plan is updated on a monthly basis and seeks to include all issues that are defined as “key decisions” in accordance with the Council’s Constitution and identifies which body will make the decision.

This document is one of the regular monthly updates to the Forward Plan published annually.

The Plan tries to anticipate the issues that will be the subject of a key decision within a given timescale. For each item, this Plan includes:

- a description of the item for decision
- who will take the decision
- the date or period within which it will be taken
- groups identified for consultation and how this will be undertaken
- the process and timescale for persons wishing to make representations
- a list of documents that will be used in consideration of the matter

### ***Key Decision - Definition***

The definition of a key decision is set out in Part 2, Article 13 “Decision Making” of the Council’s Constitution which states:

- A decision should be a Key Decision on financial grounds if it relates to any of the following:

expenditure or savings proposal not included within approved capital or revenue budgets (including new schemes, external funding bids, increased spending on or transfers/virements between budgeted schemes):

- estimated at over £50,000 in total (gross), or
  - where there are unbudgeted net revenue costs or other potential liabilities arising in current or future years.
- i. Any other initiative that relates to or would result in potential savings of over £50,000 in any year, which are not provided for in the approved budget.
  - ii. The allocation of revenue or capital grants (receivable or payable) or any general budget allocations where their specific use or method of allocation has not previously been approved by Cabinet. This also covers any proposals to delegate such arrangements.
  - iv. The award of contracts over £50,000.
  - v. Proposals that involve taking on the role of Accountable Body for a particular initiative.
  - vi. The carry forward of under- or overspends, irrespective of amount.
  - vii. Increasing future years’ spending forecasts in line with any flexibility authorised by Council, irrespective of amount.

With the exception of the following which shall not be a Key Decision:

- Transactions carried out as part of the efficient administration of the Council's finances in line with council policy and the s151 Officer's functions, e.g. treasury management.
  - Subsequent allocation of grants (receivable or payable) within a framework and criteria previously agreed by Cabinet.
  - Setting of fees and charges levels, including concessions, within the approved Budget and Policy Framework.
  - Incurring expenditure essential to meet any immediate needs created by an emergency threatening life and limb or related to major structural damage threatening the fabric of a building [see Financial Procedures section A 1.11 (f)].
- A decision should be a Key Decision on community impact grounds if it would have a significant and lasting impact on one or more of the following:
- (a) reputation of the Council
  - (b) the environment
  - (c) the local economy
  - (d) community safety
  - (e) human rights, equal opportunities or racial equality
- The Monitoring Officer would be responsible for the interpretation of the words **significant and lasting** in the community impact test.

The Plan does not, therefore, include:

- exempt or confidential information as defined in the Council's Constitution Part 4 Section 2, 10.03 and 10.04;
- any reference to decisions made by the Council's regulatory and other committees, i.e.
  - Licensing
  - Planning and Highways
  - Appeals
  - Standards
  - Audit
  - Personnel
  - Appraisal
- any decisions made by Cabinet or delegated to Officers which are not defined as **key decisions**.

## **Contacts**

If you have any queries relating to the publication of this plan please contact Gill Noall, Head of Democratic Services, on 01524 582060.

# LANCASTER CITY COUNCIL

## FORWARD PLAN – SUMMARY OF KEY DECISIONS

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
	Tender Acceptance - Energy Performance Certificates	13 November 2008
	Lancaster Science Park	Before 30 November 2008
Councillor David Kerr	Memorial Safety Programme	9 December 2008
Councillor Abbott Bryning	Luneside East Regeneration Project	9 December 2008
Councillor David Kerr	DELETED	9 December 2008
Councillor Evelyn Archer	Lancaster and Morecambe Worklessness Project	9 December 2008
Councillor Roger Mace	Budget & Policy Framework Process 2009/10	Various
Councillor David Kerr, Councillor Evelyn Archer	Chatsworth Gardens, Morecambe - Site Assembly	20 January 2009
Councillor Roger Mace	Review of Parking Fees and Charges 2009/10	20 January 2009
Councillor David Kerr	Fees and Charges 2009/10 - Health & Strategic Housing	20 January 2009
Councillor Roger Mace	Treasury Management Strategy 2009/10	17 February 2009
Councillor Evelyn Archer	Lancaster Market	17 February 2009
Councillor Roger Mace	Participatory Budgeting	17 March 2009
Councillor Evelyn Archer	Disposal of Land off Quernmore Road, Lancaster	17 March 2009
Councillor David Kerr	Approval of Pay and Grading Structure	17 March 2009
Councillor Susie Charles	Arnside/Silverdale AONB Management Plan Review	17 March 2009

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Tender Acceptance - Energy Performance Certificates	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Council Housing Services	
<b>DECISION MAKER:</b>	Officer Delegated Decision	
<b>RESPONSIBLE CABINET MEMBER:</b>		
<b>KEY DECISION CRITERIA:</b>	Financial Threshold	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Tender acceptance for the Survey of Council Housing dwellings to produce energy performance certificates	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	Before 13 November 2008	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	None	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Consultation is not appropriate as this is a private contract.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Not applicable	
<b>REASON DECISION HAS BEEN DELAYED:</b>	Decision has been delayed from 31st August 2008 - tender documents are awaiting decision, the next publication is on 13th November 2008.	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Lancaster Science Park
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Economic Development and Tourism
<b>DECISION MAKER:</b>	Officer Delegated Decision
<b>RESPONSIBLE CABINET MEMBER:</b>	
<b>KEY DECISION CRITERIA:</b>	Financial Threshold
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Lancaster Science Park – progression of tender for Council consultancy support for Provision of Planning and Highway Design/Testing Services to deliver planning application and support submission processes.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	Before 30 November 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Cabinet Report and decision dated 8th July 2008
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Internal Council procurement procedure used.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Consultation is not appropriate as this is a private contract.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Not applicable.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Memorial Safety Programme
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Health and Strategic Housing
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Progress of the Memorial Safety Programme and the need for its continuation
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 December 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Report to Cabinet of 17 January 2006. New Cabinet Report refers to possible changes in staffing level Individual Cabinet Member Decision 22 February 2007 The Ombudsman Special Report on Memorial Safety in Local Authority Cemeteries.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Friends of Cemeteries Groups.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	In writing to Stephen Mann, Public Health & Safety Manager.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Deadline has now passed.
<b>REASON DECISION HAS BEEN DELAYED:</b>	Decision has been delayed from 11th November 2008 so that the item can be considered as part of the budget process for 2009/10.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Luneside East Regeneration Project	
<b>WARD:</b>	Castle Ward	
<b>SERVICE:</b>	Planning Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To advise that the project is now ready for delivery by the private sector and to request that Cabinet determine how to best to proceed	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 December 2008	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Planning Services Files - Luneside East Regeneration Project	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	None	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	To make representations to the Head of Planning Services, Palatine Hall, Dalton Square, Lancaster, LA1 1PB	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Prior to 12th September 2008	
<b>REASON DECISION HAS BEEN DELAYED:</b>	Decision has been delayed from 31st July 2008 - All parties are continuing to work to progress this issue, no conclusions have yet been reached.	



## Key Decision Taken by Cabinet or delegated Officer

PLEASE NOTE THAT THIS ITEM WAS FLAGGED UP AS A POTENTIAL KEY DECISION. THE DETAIL OF THE REPORT HAS NOW BEEN WRITTEN AND IT HAS BEEN DETERMINED THAT THIS IS NOT A KEY DECISION AS IT DOES NOT FALL WITHIN THE FINANCIAL THRESHOLD OF £50,000.

<b>ITEM FOR DECISION:</b>	OPUS Housing Development Queen St Morecambe
<b>WARD:</b>	Poulton Ward
<b>SERVICE:</b>	Neighbourhood Task Force
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr
<b>KEY DECISION CRITERIA:</b>	Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To inform Members of the issues surrounding this private development and to seek members views on supporting bids for Housing Corporation finance.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 December 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Opus Queen St File
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Poulton Neighbourhood Management Board
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Members of the public are invited to write to the Neighbourhood Task Force in advance of the meeting
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	8th November 2008

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Lancaster and Morecambe Worklessness Project
<b>WARD:</b>	Harbour Ward; Heysham North Ward; Poulton Ward; Skerton East Ward; Westgate Ward;
<b>SERVICE:</b>	Neighbourhood Task Force
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Evelyn Archer, Cabinet Member: Regen in Morecambe; Joint Economic Environment; Employment Opportunity
<b>KEY DECISION CRITERIA:</b>	Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	An additional £160,000 has been secured from the Worklessness Programme Board to enhance the work with families and individuals through housing and resettlement issues whilst breaking down barriers to training and employment. The work to be targetted to those Super Output Areas showing the most deprivation and need.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 December 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Consultation with Social Input Group partners (partners engaged with the resettlement and support programme)
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	West End Partnership, Project Liaison Group and sharing information and feed back from members of the Social Input Group
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	1st December 2008

**LANCASTER CITY COUNCIL**

Key Decision Taken by Cabinet or delegated Officer

Various  
9 December 2008  
20 January 2009  
17 February 2009

<b>ITEM FOR DECISION:</b>	Budget & Policy Framework Process 2009/10
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	Various 9 December 2008 20 January 2009 17 February 2009
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Not applicable at present
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	To be set out in Budget timetable.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Not applicable at present.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Not applicable

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Chatsworth Gardens, Morecambe - Site Assembly
<b>WARD:</b>	Harbour Ward; Heysham North Ward;
<b>SERVICE:</b>	Neighbourhood Task Force
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr, Councillor Evelyn Archer
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To update Cabinet on progress with land assembly for the Chatsworth Gardens, Morecambe project and seek Cabinet approval to use the Council's statutory powers of compulsory purchase to assist with completion of the land assembly needed to achieve the re-development of the site.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	20 January 2009
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Winning Back Morecambe's West End Masterplan 2005 Morecambe Resort Action Plan 2002 Lancaster District Housing Strategy 2004/2008 Deed of Variation to Funding Agreement Jul 2008
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Elected Members Voluntary and Community organisations Local Residents Other relevant public bodies English Partnerships
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Planning process for Chatsworth Gardens Public Consultation Event 2007 Public Consultation via the 'West End Bulletin' West End Partnership Board (various meetings)
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Deadline has now passed.
<b>REASON DECISION HAS BEEN DELAYED:</b>	Decision has been delayed from 31st July 2008 - Insufficient information is available to produce a meaningful report.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Review of Parking Fees and Charges 2009/10
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Property Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To consider the level of parking fees and charges for 2009/10.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	20 January 2009
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None at present
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Local Chambers of Commerce and of Trade
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Letters or emails to Head of Property Services or Parking and Administration Manager, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	9th January 2009

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Fees and Charges 2009/10 - Health & Strategic Housing
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Health and Strategic Housing
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr
<b>KEY DECISION CRITERIA:</b>	Financial Threshold
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The report sets out options for increasing fees and charges for a range of services in Health & Strategic Housing as part of the budget process.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	Before 20 January 2009
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Fees and Charges Cabinet Report 2007/08
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Poulton Neighbourhood Management Environment Sub Group and Funeral Directors
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Verbally or in writing to Head of Health & Strategic Housing, Town Hall, Morecambe, LA4 5AF. Telephone 01524 582701
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	12 December 2008

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Treasury Management Strategy 2009/10	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Financial Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Formal approval of Treasury Management Strategy by Cabinet is required before 01 April, though some aspects also require full Council and will be referred on accordingly. The Strategy sets out overall borrowing and related budget assumptions for 2009/10.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	17 February 2009	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Not applicable	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	No groups identified, although the Council's professional advisors will be consulted.	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	There will be no consultation as the Strategy reflects in Treasury terms what is coming out of the budget process.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Not applicable	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Lancaster Market
<b>WARD:</b>	Duke's Ward
<b>SERVICE:</b>	Property Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Evelyn Archer
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To update Cabinet on the information requested in line with the resolutions made at the January 2008 Cabinet meeting.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	17 February 2009
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	The item will contain exempt information relating to property transactions.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	None identified as this is a land transaction between two parties
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	No formal consultation will be undertaken as it relates to the sale of land between two parties.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Not applicable.
<b>REASON DECISION HAS BEEN DELAYED:</b>	Decision delayed from 22nd April 2008 - Information from third parties has not been forthcoming to allow negotiations to be completed.



## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Participatory Budgeting
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Neighbourhood Task Force
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	<p>This is to be a follow up report to the report already considered by Cabinet in June 2008 giving further details on implementation options.</p> <p>It was resolved at the previous Cabinet meeting:</p> <p>That a further report identifying specific opportunities to proceed with the development of Participatory Budgeting be brought back to a later Cabinet meeting.</p>
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	17 March 2009
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Local Residents of Poulton.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	In writing via email to John Deacon, Project Director, Neighbourhood Task Force. jdeacon@lancaster.gov.uk
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Deadline has now passed.
<b>REASON DECISION HAS BEEN DELAYED:</b>	Reason decision has been delayed from 2nd September 2008 - This report has been delayed so that it can be considered at the conclusion of the budgeting process.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Disposal of Land off Quernmore Road, Lancaster
<b>WARD:</b>	Bulk Ward
<b>SERVICE:</b>	Property Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Evelyn Archer
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To consider the disposal of land off Quernmore Road, Lancaster, adjacent to Nightingale Hall Farm
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	17 March 2009
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Officers will be consulted.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	There is no external consultation process as the item is exempt.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Date not applicable.
<b>REASON DECISION HAS BEEN DELAYED:</b>	Decision has been delayed from 22nd January 2008 - This report has been delayed to allow further negotiations to take place.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Approval of Pay and Grading Structure
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Legal and Human Resources
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr
<b>KEY DECISION CRITERIA:</b>	Financial Threshold
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Cabinet will be asked to approve the financial aspects of the new Pay and Grading Structure which is currently the subject of discussion and negotiation with the trade unions.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	17 March 2009
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	No background papers at this stage
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Consultation and negotiation ongoing with trade unions through Single Status and JCC.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Not Applicable
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A consultation and negotiation is ongoing with the trade unions through Single Status and JCC

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Arnside/Silverdale AONB Management Plan Review
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Planning Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Susie Charles
<b>KEY DECISION CRITERIA:</b>	Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The Council is required to update the management plan for the AONB and submit it to the Secretary of State by 1st April 2009
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	17 March 2009
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Arnside/Silverdale AONB Management Plan Review and Strategic Environmental Assessment
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Natural England, Statutory Conservation Bodies, General Public
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Via AONB Management Plan Review consultation process.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	29 January 2009